

WestCASA

Western Region Centre Against Sexual Assault

(ABN 29 351 352 921)

27th Annual Report 2014-2015

53 Ballarat Road (PO Box 443)

Footscray, Victoria, 3011

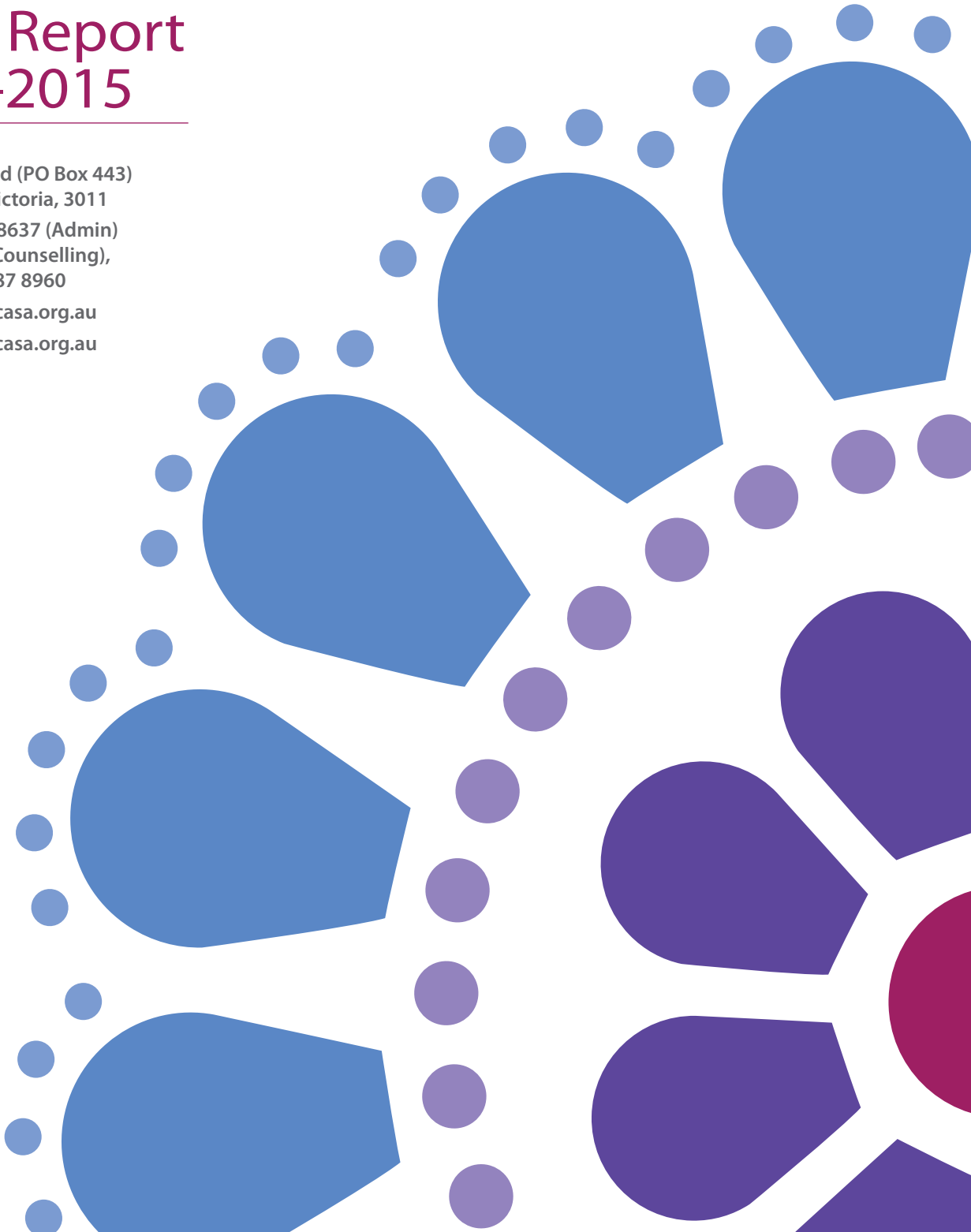
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2014-2015 Board of Governance and Staff

Board of Governance

Alexis Eddy
Helen Barnes
Jacqui Morse
Jenny Elliott – Treasurer
Jenny Wilson – Chair
Jodi Dawkins
Laurel Sutton (*resigned February 2015*)
Michelle Wells

Chief Executive Officer

Jane Vanderstoel

Administrative Staff

Alanna Smith – Finance / Payroll Officer
April Multanen – Finance / Payroll Officer
Michelle Kenney – Office Administrator

Project Officer - Accreditation

Lesley Hyde

Senior Counsellor/Advocate

Sheri Zala (*resigned March 2015*)

Counsellor/Advocates

Ding Makuei
Eileen Mundy
Esen Uygun
Fran Goodwin
Georgia Taylor (*maternity leave from May 2015*)
Julie Kruss
Kelly Horkings (Intake Worker)
Luciana Castagna
Monica Karst (Intake Worker)
Penny McDonald
Suzanne Swift
Tara Schintler (*maternity leave from June 2015*)
Ursula Benstead

After Hours Crisis Team

Cigdem Yilan
Cindy Tarczon
Colette Leber
Linette Harriott
Marta Jones (*resigned July 2014*)
Matilda Xerri
Monica Karst (*resigned May 2015*)
Nicole Battle
Ruqaya Almirgani
Sudha Narayan

Student

Jemma Moody

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Chairperson

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Chief Executive Officer

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WestCASA acknowledges
the support of the
Victorian Government.

Chairperson

I am sure that all of you will feel encouraged but also saddened by the continued media coverage of the Royal Commission into Institutional Responses to Child Sexual Abuse, in particular recent hearings from Ballarat this year and the present coverage of victim/survivors' accounts whilst housed in Victorian State Care. In conjunction, we are also starting to hear the stories of victims from the Victorian Family Violence Royal Commission.

Overwhelmingly sexual assault is most prevalent between parties who are known to each other and commonly set in interfamilial settings. However it is often the high profile sexual assault cases like Jill Meagher's murder that reach our nightly news bulletins.

It is important that our community sector continues to advocate for those silent victims to ensure they are not forgotten.

It is in this vein that I was pleased that our Chief Executive Officer Jane Vanderstoel made a recent submission to the Family Violence Royal Commission on behalf of WestCASA. Jane saw this as an opportunity to identify gaps and recommend solutions to working with the many complex issues surrounding sexual assault that occurs within a family violence context, informed by the work of WestCASA.

It is encouraging to see increasing numbers of people publicly engaged in discussing both sexual assault and family violence; be it community leaders, the media or on social media. In the past it has been common to have these issues hidden from community dialogue. It is important that we keep this dialogue going to ensure these important issues remain in the public spotlight and to give victim/survivors confidence in both reporting to police and seeking counselling and support.

And it is working: WestCASA has noticed in the first half of this year (2015) that more and more victim/

survivors are making contact with the organisation and seeking support.

In early 2015 we undertook our third quality accreditation process, this time with AHA Quality Certification Services (QCS) against the ISO (International Organization for Standardization) and DHHS (Department of Health and Human Services) Standards. It's now a requirement of DHHS that we regularly undertake an accreditation process.

WestCASA sees this as an opportunity to assess and evaluate policy and practice across the organisation with everyone being involved.

The accreditation process was the culmination of 12 months' work and whilst everyone deserves credit, special thanks go to Jane Vanderstoel, Lesley Hyde and Michelle Wells.

AHA QCS identified the following organisational strengths:

- External stakeholders said the service provides best practice service delivery to clients and the counsellor/advocate knowledge was invaluable.
- Staff articulated a strong commitment to quality service delivery and identifying opportunities to improve the way we do things.
- Clients said there is a strong focus on safety and they felt secure when they came to the Footscray site.

Special mention goes to the 'Knit into Action' group led by Fran Goodwin. The front entry to WestCASA has been yarn bombed giving us a distinctive entrance.

Fiona Richardson MP (State Minister for Women and Minister for the Prevention of Family Violence) visited WestCASA in May 2015 and discussed the service with members of staff. Fiona was most impressed with the yarn bombing by our staff and their supporters.

Keep a look out, as in the near future WestCASA will be yarn bombing around trees in Footscray Mall (with council approval of course) as part of our contribution to 16 Days of Activism

Against Gender Violence in November and December 2015.

WestCASA proudly continues to provide access to a professional and committed service to women, men and young people who are victims of sexual assault across the western suburbs of Melbourne.

Our service is supported by committed and skilled Counsellor/Advocates, who are supported by administrative staff, focused on ensuring clients experience positive engagement whilst linked with WestCASA. I thank you all on behalf of the Board of Governance.

I would like to thank the Chief Executive Officer Jane Vanderstoel, for your commitment to the role and to your staff. We also commend you on taking up the role as the Convenor of CASA Forum and positively representing WestCASA in this space.

Thanks to all Board members; a group of skilled and dedicated women who are committed to WestCASA and its values. Your wise counsel has been appreciated throughout 2014/15.

Special thanks to Laurel Sutton who retired from the WestCASA Board of Governance in January 2015. Laurel is one of our longest serving board members and performed the role of Chair for a significant number of years, steering us through considerable expansion of service and a number of accreditations.

We thank Maribyrnong Council for their support in funding our Body-Based Therapies programs (yoga and shiatsu) and the Knit into Action Project.

WestCASA's service to clients is strengthened by a collaborative approach, linking the staff, Chief Executive Officer and Board of WestCASA together, all made possible through the dedicated people who collectively make up this organisation.

JENNY WILSON
CHAIR OF THE WESTCASA BOARD



Chief Executive Officer

It is with pleasure that I present my seventh Annual Report as Chief Executive Officer of WestCASA.

For much of the past 12 months my focus has been on the preparation for our quality accreditation under the DHHS and ISO standards.

Both these standards have challenged us as an organisation to develop structures and processes that ensure we can show that we do what we say we do.

Being accredited against these standards has also been challenging as to how we maintain the core values, culture and integrity of our service while taking up more formal or structured approaches across our work.

We now have a comprehensive suite of policies that guide all aspects of our work, structure and processes. My thanks to Barwon CASA for sharing their framework with us to help us not have to re-invent the wheel.

We passed the accreditation with flying colours with some helpful recommendations for improvement.

Profound gratitude and thanks to Lesley Hyde who worked alongside me to ensure we got everything done. I particularly loved the way she engaged the staff to develop their understanding of the standards and new internal processes. Her internal workbooks were invaluable and fun.

Many thanks to Michelle Wells who guided both Lesley and I through the ISO standards and process. Thanks also for her work guiding the Board through our Quality Plan, Risk Policies and Registers. Her wisdom and careful thought processes are greatly appreciated.

Thanks also to all the Board members who gave support and responded to policies and other processes within tight timelines. I am so appreciative of the regard and enthusiasm with which you hold your roles on the Board.

My thanks to all the WestCASA Counsellor/ Advocates who have been flexible and ready to change the way they do their work so that their clinical processes are more visible.

I appreciate your participation and contribution to get the balance right.

The administration staff have been unfaltering in their contributions, involvement and flexibility in responding to last minute tasks and getting all sorts of things done for the accreditation while ensuring the day to day service was maintained.

During this time I have taken on the role Convenor of CASA Forum. This has given me opportunities to meet with ministers and participate in high level forums and consultations which I have enjoyed immensely.

I hope as I continue this role for another 18 months that I can continue that contribution to the wider family violence and sexual assault sectors. This is especially important given the extension of the Royal Commission into Institutional Responses to Child Sexual Abuse and the Victorian Family Violence Royal Commission.

My thanks to Jenny Wilson who has been a champion Chair of the Board, managing, supporting and challenging me over the past 12 months – I appreciate everything you do for WestCASA.

Finally my resounding thanks and gratitude to Laurel Sutton who resigned from the Board earlier this year. Laurel has given many years of committed governance and guidance to the Board and the organisation both as a Board member and Chair. I will miss you.

JANE VANDERSTOEL

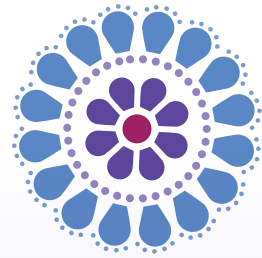
CHIEF EXECUTIVE OFFICER OF WESTCASA

WestCASA Strategic Plan 2013-2016

The plan was developed to express our core values and principles across our key areas of activity expressed as strategic goals. The goals are broad to enable flexible responses to changing environments, circumstances and opportunities. The plan provides a broad framework for planning, development and decision-making into the future.

WestCASA values that underpin the Strategic Plan:

- We work within a trauma focused, feminist and rights based framework.
- We prioritise safety for people who have experienced sexual assault.
- We support and encourage people who have experienced sexual assault to have control over their decisions and lives.
- We value inclusiveness and the challenges of holding difference.
- We value diversity in the team, our service users and the community in which we are based.
- We value transparency and accountability in our operations, practices and partnerships.
- We value the culture of our organisation that supports the wellbeing of staff working with the secondary impacts of sexual assault.
- We recognise and value the expertise of others and the importance of working together to achieve our goals.
- We recognise the importance of being responsive to the changing needs of our community.
- We recognise and value that some things we do will be a challenge and that we can learn from that.
- We recognise and value good governance practice and strategies.
- We value our role in changing community attitudes towards violence and sexual assault.
- We value and support the development of clinical expertise in the team that ensures being at the forefront of therapeutic practice and knowledge.



Vision:

A world where everyone lives free from the fear of sexual violence

Mission:

To promote the recovery of all people who have experienced sexual violence and to strive for a world free of sexual violence

Aims:

To create an environment in which recovery from the effects of sexual violence can occur

To advance community understanding of the social conditions that allow sexual violence to continue to occur

To encourage communities to take responsibility for addressing the crime of sexual violence

Strategic Goal: Prevention

Advocating for greater understanding and community responsibility for the conditions under which sexual violence continues to occur.

Advocating for resources and delivering services that support the prevention of and education about sexual assault across our community.

We will focus on the gendered nature of sexual assault and the structural factors that cause and maintain the social conditions under which women and children, mostly, are the victims of sexual assault.

We will look for and create opportunities to undertake action to change these factors.

WestCASA will undertake social action, advocacy, research, direct service delivery, organisational capacity building, community education and development that support and enable a better understanding of sexual assault and how it can be prevented.

KEY THEMES

a. Engage people who use our services in social action.

Knit Into Action Project

The Knit into Action project evolved from the team deciding to yarn-bomb our building, leading to an official launch to profile our service and the prevalence of sexual violence in the west.

We run a monthly **Knit into Action group**, attended by women who have taken up the challenge to learn to knit or crochet.

The project has been supported by the local media.

As the group has evolved, our plan is to take our launch to Footscray mall: covering trees in Footscray mall and having an official launch at the end of 2015.



Strategic Goal: Prevention

b. Participate in regional prevention of violence against women activities.

Our Watch: Respectful Relationships Education in Secondary Schools

WestCASA participated in one of the three pilots across the state that ran in the western region.

WestCASA provided support in developing material for schools regarding their role and responses to disclosures that might occur because of the program.

We also participated in briefings for all teachers in two schools participating in the pilot project.

We hope this prevention program will be provided in all secondary schools as an important prevention platform in all communities.

c. Deliver community education to schools, other community groups and professional services.

COMMUNITY EDUCATION AND TRAINING PROVIDED TO:

- cohealth - You the Man panel
- Heathdale Christian College
- Joslin Clinic
- Maribyrnong Detention Centre
- Melton Family Violence Network
- Victoria University - Social Work Students
- Victoria University - Youth Work and Counselling Students
- Visy Cares Hub - Safer living/Safer Relationships training
- Werribee Mercy Hospital - Emergency Department Nurses

Australian Teenage Expo

Fran and Jemma attended the Teen Expo in August 2014. We challenged the young people with a questionnaire on pornography, and the participants found it interesting and educative.

Many were surprised to learn the realities of the impact pornography has on sexual values.

STAFF PLANNING DAY



Strategic Goal: Partnership

Work with others to achieve our goals.

We value the partnerships we have that enable us to work in collaboration to achieve our goals and the best outcomes for those who use our services and the community we serve.

We seek to develop future relationships that continue, extend and expand our capacity to achieve our goals.

KEY THEMES

a. Increase and enhance our partnerships.

WestCASA is a member of **CASA Forum** which is the state-wide peak body for CASAs across Victoria. Jane has taken up the role of CASA Forum Convenor which is a two year commitment. CASA Forum has contributed a number of papers to the Royal Commission into Institutional Responses to Child Sexual Abuse and the Royal Commission into Family Violence.

WestCASA continues to work in partnership with **Department of Health and Human Services and the Department of Justice** to ensure continuing, fair and equitable delivery of sexual assault services to the communities we support including the women's prison at Deer Park.

WestCASA continued to build our relationship with **CoHealth Victims Assistance Program** and family violence counselling services. There are agreements in place that support referrals between our services to ensure clients receive a timely and appropriate response.

WestCASA continues to develop ongoing working relationships with both **Footscray and Brimbank SOCITs**. With much change in their roles and personnel, we want to ensure that the good practice developed over many years remains the focus of our longstanding partnership.

Both SOCITs have attended WestCASA meetings and met with our after-hours team. We meet regularly to share our practice and information that has a focus on improving reporting and capacity of clients as witnesses. We also invite new SOCIT members to attend a meet & greet morning tea so that we get to know each other.

WestCASA has continued to support the Trauma Sensitive Yoga Program run by **Yarraville Yoga**.

Participation has continued to grow steadily. With the support of Maribyrnong Council we are now able to offer support for women to participate without the worry of cost.

Thanks to **Clare Pritchard** and the staff of Yarraville Yoga for their patience in allowing the program to find its feet. Particular thanks to Yarraville Yoga for donating the space for the program.

b. Participate in regional networks.

WestCASA continued to participate in the **Western Integrated Family Violence Committee** ensuring sexual assault services are integrated into the family violence service sector.

WestCASA remains committed to participating in the **Western Indigenous Family Violence Regional Action Group** and although we have experienced difficulties attending this year, we intend to participate fully in the coming year.

- **Fran** attended and participated in both Werribee Family Violence Network and Werribee Youth Services Network throughout the year. Through her attendance, Fran was able to provide information about WestCASA, as well as building relationships and sharing service information with other organisations.
- **Eileen and Suzanne** both separately attended a meeting of the Melton Family Violence Network this year. This allowed WestCASA to discuss our services and referral pathways, and meet relevant professionals in the Melton area.

Many clients referred from Melton have histories of domestic violence and sexual assault, and a knowledge of the supports available to clients is very helpful.

c. Develop new connections.

WestCASA has continued to build on its new relationships with the police and local organisations to ensure ongoing strengthening of partnerships.

Strategic Goal: People

WestCASA recognises and values the people who make up our organisation.

We employ staff and provide a work environment that enables development of specialist skills and knowledge. These qualities and capacities enable us to push service boundaries and deliver high quality services to those who have experienced and been affected by sexual violence. This also allows us to develop and explore different ways of working to meet changing needs of clients and service.

We recognise the impacts of undertaking this work has on people and are committed to managing vicarious trauma through self-care, transparency and accountability to ourselves and each other.

We will identify the factors that make up an effective service, ensuring financial sustainability, organisational accountability and systems that sustain those people.



STAFF TEAM DAY

KEY THEMES

a. Continue to support staff professional development.

- PROFESSIONAL DEVELOPMENT FOR STAFF:
 - Australian Childhood Foundation**
Trauma Conference
 - Bouverie Centre**
Restoring Ruptured Bonds
 - CASA Forum Workforce Development**
An Exploration of Sexuality
Elisabeth Shaw - Supervision and Management
Masterclass with Janina Fisher
Sleep Treatment Issues
 - CASA House**
Working with the Impacts of Sexual Assault
 - Delphi Centre**
Brain Based Trauma Therapy
Overcoming Trauma Related Shame and Self Loathing
 - EMDR**
EMDR Certificate
 - Schema Therapy Training**
The Model, Method and Techniques
 - Swinburne University**
Introduction to Emotionally Focussed Therapy for Couples
 - Ursula Benstead Consulting**
Shark Cage Training
 - Victorian Trades Hall Council**
Occupational Health and Safety
- Regular monthly Group Supervision was enhanced this year by using Skype with leaders in the trauma field. This included **Janina Fisher, Babette Rothschild, Pat Ogden and Deany Laliotis**.
- Staff spent a day with **Andrew Harkin** being trained in Sensory Motor Psychotherapy.

Strategic Goal: People

b. Continue to support structures and processes that enhance self-care and reduce vicarious trauma.

- In late November 2014 the staff attended three **Planning Days** to spend time reflecting on WestCASA as an evolving organisation.
- The team attended two offsite **Team Days** in the 2014-15 year, to focus on self-care and spend time together without a work focus.
- Regular Team Development meetings provide an opportunity for staff to discuss vicarious traumatisation and client inspiration as well as team dynamics.

c. Provide opportunities for staff to explore, research, think and develop new ways in which sexual assault services can be delivered.

Esen Uygun delivered a presentation on Dissociation and Complex Trauma at the CASA Forum Conference “**Snapshots of practice: Working with complexity in unique and specialist ways**”.

The conference always highlights the skill and enthusiasm there is across the sector in sharing their work.

d. Ensure staff pay and conditions are fair and reasonable, offering as much as we can afford.

The negotiations for a new workplace EBA have effectively been on hold this year as the work towards the quality accreditation has been a priority. The EBA is close to completion and we hope will be finalised before the end of 2015.

STAFF TEAM DAY



e. Continue to explore opportunities that enhance financial sustainability.

We have been fortunate to receive funding for two additional positions from DHHS with a focus on reducing the waiting list.

Our work at Dame Phyllis Frost Centre (women's prison) has been extended for another 12 months by the Department of Justice.

The City of Maribyrnong have funded three projects: Knit into Action, yoga in the Body-Based therapies program at WestCASA and the program at Yarraville Yoga. These projects have been funded to provide pathways into community activities for women who have experienced trauma.

f. Continue to build and enhance governance capabilities.

WestCASA has developed a comprehensive suite of governance policies, and a new constitution as required by the Associations Incorporation Reform Act 2012.



Strategic Goal: Provide and Promote Services

WestCASA is committed to providing quality responses to people who have experienced sexual assault.

We provide services that are accessible and culturally appropriate.

We seek and value feedback and responses from those who use the service.

We want to extend our service models, develop and try new therapeutic techniques and share our knowledge and wisdom with others.

We will identify and nurture the factors in our organisation that maintain and progress delivery of quality services.

KEY THEMES

a. Deliver quality services to clients.

GROUP PROGRAM

From April through to the beginning of June, Ding and Ursula ran an 8 week **Strength to Strength** group program for women who have had experiences of sexual assault and family violence. This group program has been run very successfully in the past and there were lots of enquiries and referrals from the broader community.

IN THE FINAL WEEK OF THE GROUP THE WOMEN CREATED THE MURAL PICTURED BELOW:



Ding and Ursula felt privileged and moved to have been part of this group's journey towards a greater understanding of the impact of abuse in their lives and the creation of stronger personal Shark Cages through the exploration and acknowledgment of their rights as women.

Each part of the mural was developed as we moved through different topics each week.

The **colourful fish** represent the women in the group and the positive qualities written on the fish were generated during a discussion focusing on building self-worth.

The **bars** in the Shark Cage® represent the human rights that women identified as being important for them to embrace and strengthen and for others to respect.

The **sharks** represent predators and women identified the repetitive disrespectful and abusive behaviours that identify someone as a shark.

The **dolphins** represent respectful and supportive people and the group identified behaviours that indicate that someone may be a dolphin.

The **treasure chests** on the ocean bed are full of positive coping strategies and self-care activities that women generated during the week that focused on healthy coping strategies.

The following comments are taken from the evaluation forms that women completed in the final week of the group:

"I really liked the way the different elements of the mural came together in the last session. It suddenly made sense and was beautiful"

"..this program has been truly life changing. . . . I feel able to get on with my life – more empowered and insightful about sharks and how I can deal with them. I feel safe now."

WestCASA acknowledges the Strength to Strength Group program is based on the Shark Cage framework and article authored by Ursula Benstead and published in Psychology Australia in 2011. The Shark Cage® is a registered trademark of Ursula Benstead.

Strategic Goal: Provide and Promote Services

a. Deliver quality services to clients (cont)

OUTREACH

Dame Phyllis Frost Women's Prison

WestCASA's service at DPFC (Dame Phyllis Frost Centre) continues to offer a valuable service to women in prison. We have had some changes in staffing with **Tara** going on maternity leave and **Luciana** stepping back into the role after a break from the prison work. **Penny** remains in her role there weekly.

Both Penny and Luciana receive extra supervision from our external supervisor, **Naomi Halpern**, to address the extra vicarious trauma that can impact on counsellors working in the prison due to the high levels of trauma they are exposed to in the work.

Prison workers attend the clinical meetings weekly and continue to remain as one of the specialist teams in the clinical support of women in prison.

The **waiting list** for our service is approximately 3-4 months with an increased number of referrals to our service. This has also included women who have been visited by the Royal Commission into Institutional Responses to Child Sexual Abuse, and have needed specialist sexual assault counselling to help them manage with the triggering aspect of recounting their historical experiences of sexual abuse in institutions.

We hope to develop a training package which will be included in the ongoing training of corrections staff around understanding the complex and sometimes overwhelming impacts of trauma that corrections staff are required to manage on a daily basis.

We also continue to provide secondary consultations to other services in DPFC. The funding for our service has been approved for another 12 months.

Other Outreach Locations

WestCASA has started to provide a service at Wyndham Vale on Tuesdays, based at the new ISIS Primary Care Super Clinic. We continue to provide counselling at Melton on Mondays, and at Hoppers Crossing on Mondays and Fridays.

CRISIS CARE UNIT

In the 2014-15 year WestCASA responded to **67 call-outs** to support people who have experienced a recent sexual assault.

These clients were supported at WestCASA's Crisis Care Unit (CCU) in the Emergency Department of the Sunshine Hospital.

The after-hours team meet monthly and have had Footscray & Brimbank SOCIT and the Emergency Mental Health Services team come along to learn from each other.

WestCASA would like to take this opportunity to thank and acknowledge the after-hours team for their effort, dedication and hard work this year.

b. Engage in client evaluation and feedback processes.

CLIENT FEEDBACK

"Thank you for being so nice, having signs around the place making us feel welcome when it's our first time"

"Wow ... you guys are amazing"

"Not sure where I would be without your help"

"A safe place to be heard, being cared for and listened to. I feel really lucky to have found WestCASA. Thank you for helping me to find myself and my strength"

WestCASA acknowledges and responds (where appropriate) to client feedback. For example, we installed a bike rack for use by clients and staff after a request in our Suggestions Box.



STAFF ENJOYING A PLANNING DAY

Strategic Goal: Provide and Promote Services

c. Expand and continue to deliver Body-Based therapies.

In 2015 Shiatsu practitioner **Alex Caldwell**, in collaboration with WestCASA, ran another very successful Shiatsu program for four clients.

The feedback from the clients was extremely positive and highlighted the benefits of an integrated counselling and body based therapy, held in an environment where the participants felt safe and supported.

The yoga program was run in 2014 by **Clare Pritchard** in collaboration with WestCASA and Yarrville Yoga Studio. This collaboration has provided a great space for the yoga program and provides a pathway into the Trauma Sensitive Yoga course at Yarrville Yoga Studio.

d. Ensure people can get information about our service in ways that are accessible.

- WestCASA continues to regularly update and develop their website to keep information relevant, current and accessible
- Due to increasing demand for services in the Wyndham region, WestCASA was provided with new funding from DHHS to commence an additional outreach service, located in Wyndham Vale. Two Counsellor/Advocates from WestCASA see clients in the new location every Tuesday.

- In order to deal with increasingly long waiting lists, WestCASA created a new Intake Worker role, freeing up the Counsellor/Advocates to see more clients, and strengthening support for people coming in to the service.

WestCASA would like to thank Monica Karst, Kelly Horkings and Eileen Mundy for their thorough and consistent work assisting our callers and working through intake with new clients.

e. Build professional skills in others who deal with sexual assault.

WestCASA sees the provision of **student placements** as an opportunity to increase knowledge about the impacts of sexual violence for new workers, and improve outcomes for those seeking support for its impact.

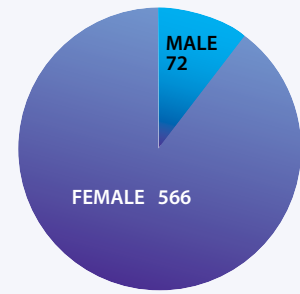
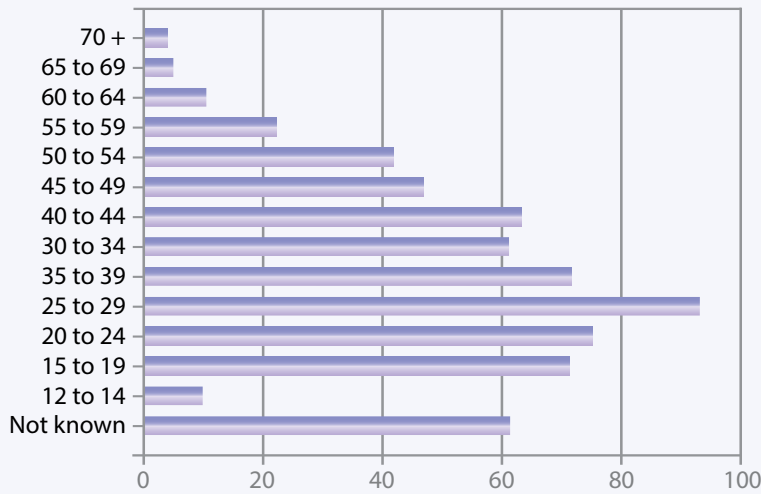
WestCASA were able to offer a **Masters of Social Work student** a placement in 2014.

Jemma Moody completed a general placement, participating in Intake and assisting with the Knit into Action project, as well as various other aspects of work at WestCASA. Jemma made valuable contributions to WestCASA during her placement, and we miss her and wish her well in her future employment.



Counselling Statistics

CLIENTS BY AGE GROUP

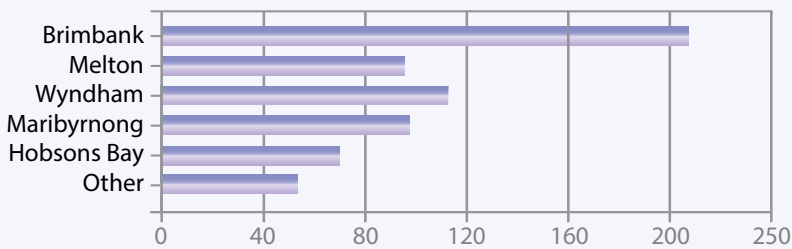


CLIENTS BY GENDER

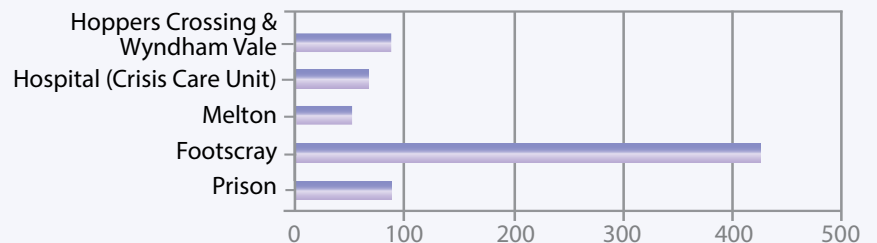
REFERRAL SOURCE



CLIENT LGA

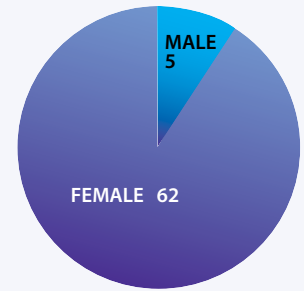
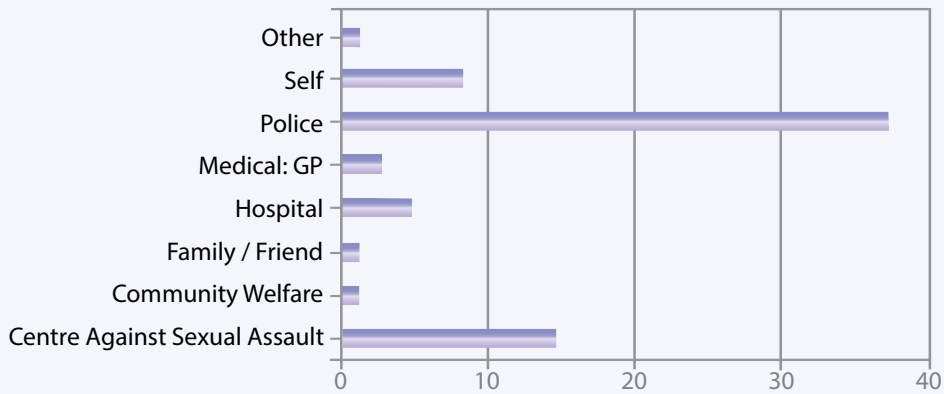


COUNSELLING LOCATION



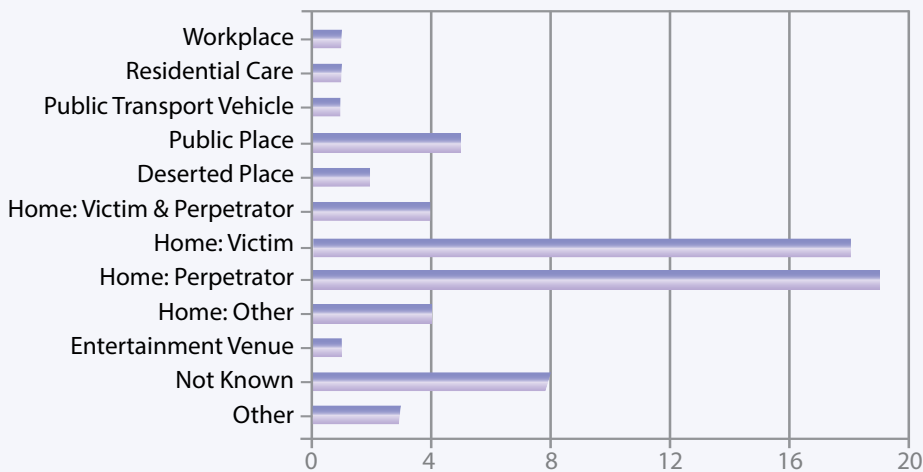
Crisis Care Unit Statistics

CCU REFERRAL SOURCE

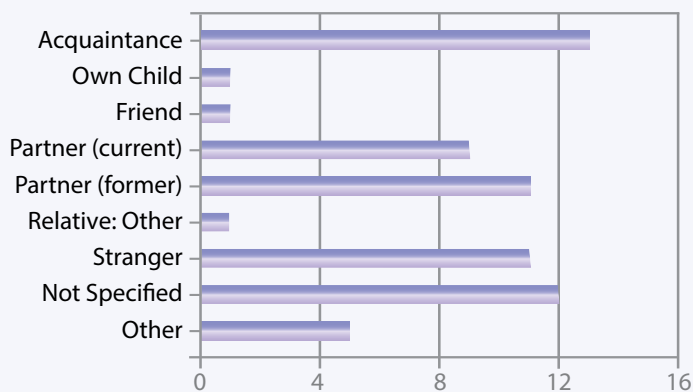


CRISIS CARE UNIT CLIENTS BY GENDER

LOCATION OF ASSAULT



PERPETRATOR



Finance Report

Balance Sheet as at 30 June 2015

	2015 \$	2014 \$
Equity		
Asset Revaluation Reserve	1,154,012	1,154,012
Retained Profits	193,817	172,692
Total Equity	1,347,829	1,326,704
Represented by:		
Current Assets		
Cash on Hand	300	300
Cash at Bank - Community Access Account	-	20,884
Cash at Bank - Visa Debit Float / Salary Pack	477	319
Cash at Bank - Investment Accounts	388,428	310,476
Salary Packaging Clearing Account	13,996	-
	403,201	331,979
Non-Current Assets		
Land, Buildings & Improvements at Valuation	1,100,000	1,100,000
	1,100,000	1,100,000
Motor Vehicles	35,612	35,612
Less Accumulated Depreciation & Impairment	9,293	1,652
	26,319	33,960
Office Furniture & Equipment and Library	161,383	143,837
Less Accumulated Depreciation & Impairment	112,063	101,635
	49,320	42,202
	1,175,639	1,176,162
Investments		
Shares in Other Companies	5	5
	5	5
Total Assets	1,578,845	1,508,146
Current Liabilities		
Bank Overdraft	16,486	-
Other Creditors - PAYG	6,732	6,838
Other Creditors - Superannuation Payable	330	107
Provision for Holiday Pay	66,370	58,381
Provision for Long Service Leave	115,516	97,688
Provision for GST	25,582	18,428
	231,016	181,442
Total Liabilities	231,016	181,442
NET ASSETS	1,347,829	1,326,704

Statement of Appropriations For the Year ended 30 June 2015

	2015 \$	2014 \$
Retained Profits - Beginning of Year	172,692	171,437
Profit before Income Tax	21,125	1,255
Profit After Income Tax	193,817	172,692
UNAPPROPRIATED PROFIT AT 30 JUNE 2015	193,817	172,692

Profit and Loss Statement For the Year ended 30 June 2015

	2015 \$	2014 \$
Income		
VOCAT	16,474	20,577
DHS – Core Operating Grant	1,129,145	1,003,184
DHS – Better Pathways	93,927	91,636
Professional Development Fees	2,400	30,340
Donations	1,100	959
Other Grants	10,841	-
Interest Received	10,100	14,752
Reimbursements, Sales & Sundry	1,002	10
Profit on Sale of Non-current Assets	-	1,772
Loss on Sale of Non-current Assets	-	(12,221)
	1,264,989	1,151,009
Expenditure		
Accountancy & Audit Fees	2,913	3,472
Advertising	2	335
Bank Charges	36	53
Building Maintenance	9,065	11,292
Catering	1,982	1,184
Cleaning & Gardening	7,331	11,165
Client Costs	9,731	6,240
COM Expenses	760	735
Computer Support and Supplies	19,709	36,462
Community Ed / Prof Dev. Costs	11,108	14,339
Depreciation	18,069	16,029
Emergency Relief	-	1,949
Equipment Purchases	2,538	11,786
Filing Fees	394	-
Fringe Benefits Tax	2,766	3,044
Holiday Pay Provision	76,928	70,455
Insurance	1,255	1,356
Legal Costs	-	187
Library & Resources	506	1,061
Light & Power	5,698	6,694
Long Service Leave Provision	19,025	16,467
Materials / Program Costs	155	1,094
Motor Vehicle Expenses	6,111	7,914
Other Staff Costs	681	720
Outreach - Hoppers Crossing	9,992	8,320
Outreach - Melton	3,688	4,128
Postage & Courier	384	1,333
Printing & Photocopying	7,319	14,856
Professional Services & Consulting	7,400	5,286
Rates & Taxes	779	770
Repairs & Maintenance	508	139
Salaries & Wages	865,195	749,689
Sanitation	260	247
Staff Amenities	1,297	3,341
Staff Training	5,659	3,367
Stationery	3,881	4,163
Subscriptions & Memberships	4,647	12,243
Sundry Expenses	1,225	1,517
Superannuation Contributions	87,216	74,535
Supervision	13,641	9,096
Telephone, Fax & Pagers	17,760	13,587
Travelling Expenses - Staff & Clients	2,178	1,921
Waste Disposal	386	320
Workcover	13,686	16,863
	1,243,864	1,149,754
PROFIT BEFORE INCOME TAX	21,125	1,255

Auditor's Report



Directors

Lionel R. Arnold CA B.Bus
Raelene Cheng CPA B.Com

Consultant

Janet L. Collyer FCPA

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF WESTERN REGION AGAINST SEXUAL ASSAULT INC.

Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of WESTERN REGION AGAINST SEXUAL ASSAULT INC., which comprises the balance sheet as at 30th June 2015, and the income statement, statement of changes in equity and cash flow statement for the year then ended, a summary of significant accounting policies, other explanatory notes and the Committee declaration.

The Responsibility of Committee for the Financial Report

Committee of the association are responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements which form part of the financial report are appropriate to meet the financial reporting requirements of the entity and are appropriate to meet the needs of the members. The Committee responsibility also includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee financial reporting under the Constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional accounting bodies.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, of the financial position of WESTERN REGION AGAINST SEXUAL ASSAULT INC. as of 30th June 2015 and of its financial performance and its cash flows for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

J. L. Collyer & Partners

Lionel R. Arnold

A blue ink signature of Lionel R. Arnold, written in a cursive style.

Accountants

Partner

Dated in Glen Waverley on 7th October 2015