



# WestCASA 34th Annual General Meeting

15<sup>th</sup> November 2022

## UPDATE: AGM POSTPONED

You are invited to join WestCASA on Tuesday 30<sup>th</sup> November 2022 for our 34<sup>th</sup> Annual General Meeting to be held both in person at the Wyndham Multidisciplinary Centre, 236 Hoppers Lane, Werribee 3032, and online via Zoom.

### Notice of 34<sup>th</sup> Annual General Meeting

The Annual General Meeting will commence at 6.00pm and close at 7pm on Tuesday 30<sup>th</sup> November 2022. On the day of the Annual General Meeting, the Annual Report and online link will be emailed to all who have registered their attendance.

### PRELIMINARY AGENDA

**Welcome:** Natasha Smith (Interim Chair)

#### Annual General Meeting

1. Present and Apologies
2. Minutes of previous AGM held 16<sup>th</sup> November 2021
3. Presentation of Annual Report 2021-2022
  - 3.1. Chairperson's Report – Natasha Smith
  - 3.2. Audited Financial Report – Jenny Elliott
4. Confirmation of Auditor for next financial year
5. Nominations and Election of Board of Governance
6. Other Business
7. Close

If a member wishes to add any special business to the agenda, this must reach WestCASA no later than 5pm Tuesday 23<sup>RD</sup> November 2022.

A WestCASA member may appoint another member their proxy to vote and/or speak on their behalf at the AGM. The member appointing the proxy may give specific directions as to how the proxy is to vote on their behalf, otherwise the proxy may vote on behalf of the member in any matter as they see fit. If you wish to appoint a proxy to attend and/or vote on your behalf, the appointment must be in writing and signed by you as the member making the appointment. Please ensure the signed notice reaches WestCASA at [info@westcasa.org.au](mailto:info@westcasa.org.au) no later than 5pm Tuesday 23<sup>RD</sup> November 2022.

**Please RSVP your attendance by 5pm Tuesday 23<sup>RD</sup> November 2022.** We thank you and appreciate your support.

Yours sincerely

Natasha Smith  
Interim Chairperson